

# MEDICAL ASSISTANT - CERTIFICATE OF COMPLETION

The Medical Assistant Certificate program prepares students to sit for the NCCT Medical Assistant Certification exam and gain employment as entry-level Medical Assistants in physicians' offices and medical facilities.

Code	Title	Hours
<b>Technical Requirements</b>		
AHS 140	Essentials of Anatomy and Physiology	4
AHS 190	Clinical Skills & Concepts for Medical Assisting I (All other courses must be completed prior to taking this course.)	6
HIT 120	Health Information Introduction to Pharmacology	3
HIT/NURS/OATS 150	Introduction to Medical Terminology	3
NA 101	Nursing Assistant Theory and Lab	6
NA 115	Phlebotomist Technician	6
OATS 208	Medical Office Procedures	3
<b>Total Hours</b>		<b>31</b>

## A Suggested Plan of Study

Additional classes may be needed based on placement test results and course prerequisites. Visit with an advisor with creating a customized plan.

Course	Title	Hours
<b>First Year</b>		
<b>Fall</b>		
AHS 140	Essentials of Anatomy and Physiology	4
HIT/NURS/OATS 150	Introduction to Medical Terminology	3
NA 115	Phlebotomist Technician	6
OATS 208	Medical Office Procedures	3
	<b>Hours</b>	<b>16</b>
<b>Spring</b>		
AHS 190	Clinical Skills & Concepts for Medical Assisting I	6
HIT 120	Health Information Introduction to Pharmacology	3
NA 101	Nursing Assistant Theory and Lab	6
	<b>Hours</b>	<b>15</b>
	<b>Total Hours</b>	<b>31</b>